

Town of DeKalb Board Meeting

At a regular meeting of the Town Board, of the Town of DeKalb, St. Lawrence County, New York, held on the 20th day of December, 2017, at the Town Hall in DeKalb Junction NY, there were present:

John Frary	Supervisor	Harold Lowery	Councilman
Michael Livingston	Councilman	Rae Ann Davis	Councilwoman
Jody Hamilton	Highway Superintendent	Ed Newcombe	Councilman
Barbara Creazzo	Town Clerk		

Public Forum: Members of the community present:
Larry D. Denesha, St. Lawrence County Legislator

Supervisor Frary opened the meeting at 7:00 PM

Harold Lowery, moved that the minutes of the meeting of the Town Board, held on the 15th day of November, 2017, as submitted by the Town Clerk, be and hereby approved. Seconded by Rae Ann Davis, and adopted unanimously.

Actions from last meeting.
None for the month of November

Public Forum:

-Towns should have received their Mortgage Tax Refunds by this date. De Kalb has received a check in the amount of \$4,711.43.

-Russell bridge, due to time constraints and expense, there will not be a raised sidewalk on the new bridge. There is however; a five foot shoulder extension, on each side, which should provide pedestrians with a walking area.

-The Legislators will hold the County's Organizational meeting on January 2, 2018, starting at 6 PM.

-The Legislators are exploring the possibility of saving money in the Solid Waste Department, by contracting the hauling of solid waste, from each of the 4 transfers stations to Rodman. The operation of the transfers stations would not change, as they would continue to be operated by the County.

-Empire State Development, has recently announced grants that have been released. The City of Ogdensburg has received money towards a new wastewater facility, and Potsdam for the hydro-dam project. The County has received \$340,00 to complete the demolition of the old buildings on the J&L Site in the town of Clifton. With this grant, all of the building demolition and cleanup of such, at the site, has been done so without cost to the taxpayers of St. Lawrence County.

Financials:

A motion was made by Rae Ann Davis, and seconded by Ed Newcombe, to accept the Justice Audit as presented. Carried 5 Ayes

A motion was made by Harold Lowery, and seconded by Michael Livingston, to accept the Town Clerk Audit as presented. Carried 5 Ayes

Town Clerk Report: Barbara A. Creazzo

-November was a significantly slower month than October. A total of \$943.20 was collected by the clerk. Of this amount, \$725.07 was transferred to the Town's coffers. Breakdown is as follows: Commission received from DEC sales was \$10.87 while they received \$186.13. The Town received \$101.00 for dog licenses and Ag & Markets received \$32.00. The Town received \$ 594.60 for Building Permits. There were no Marriage Licenses issued for the month. Ten dollars was received for a request of a Certified Copy of a Marriage License. There were no Death Certificate request, nor Genealogy request, or F.O.I.L. request. Two dollars and sixty cents was collected for copies made and \$6.00 received for fax request. To date, the Clerk has collected \$14,693.05 and the Town has received \$7,844.62.

-There is no water or sewer collection report, as unpaid bills were re-levied the first of November.

-Deputy Hours according to the Budget Report through December has remained within the budget for the year.

-Monthly Dog License Renewals, along with monthly delinquent notices continue to be mailed to dog owners. When delinquent notices are not responded to after the third notice, a letter is sent, stating the Dog Control Officer will be notified and legal action may be taken.

-A total of 20 water meters did not read during this past billing time, which is a significant increase. Supervisor Frary has been physically checking the meters and has been unable to determine why they are not reading. He has had conversations with other municipalities and the consensus is, they may have bad meter heads that need to be replaced. Tom Manley, our IT person, has also been contacted and is checking in to the situation.

-Paul Baxter, SLC Risk Manager, completed an inspection of the Town Hall on 12/07/2017, for a Safety Compliance Audit. Two recommendations were made: 1. Identify panel boxes, 2. Not all breakers are labeled. Each panel box has now been labeled as Electrical Panel # 1 and #2. Labeling of breakers are to be completed within 60 days.

Financials continued:

-Monthly year to date report is not available for this meeting, Should be received within the next day or two. Supervisor Frary ask the Clerk to mail each Board member a copy for their review. Members are also asked to contact Mr. Frary if they have any questions regarding the report.

-Board members reviewed the Financial Report for November. There were no questions or concerns, each member signed the report.

-Supervisor Frary reviewed the Chargebacks for De Kalb for 2018. They are as follows: Election Charges - \$19,669.36, Real Prop Charges - \$11,656.55, Worker's Comp Charges - \$22,997.00, Community College - \$8,328.00, for a total of \$62,650.91.

Water/Sewer Report: DANC

Each Board member received a copy of the October and November written reports.

October Water report: a total of 543,300 gallons of water were metered in the month of October, with an average daily flow of 17,526 gallons. A total of 8 gallons of sodium hypochlorite were used in the treatment of the water produced. Daily and weekly inspections were completed as scheduled with no anomalies noted. Monthly graphs are included in the report. There were no chargeable events performed in this billing period.

Wastewater for October: a total of 946,000 gallons of wastewater was treated, with a daily average flow of 30,516 gallons. There were no SPDES permit violations. Daily and weekly inspections and maintenance was completed per contract. Additional work completed was responding to a power outage and RBC not turning back on.

November Water and Wastewater Report: A total of 462,500 gallons of water were metered with a daily average of 15,417 gallons. A total of 4 gallons of sodium hypochlorite were used in the treatment of the water produced. All daily and weekly inspections were completed as scheduled. There were no chargeable events completed for this billing period.

Wastewater had a total of 1,635,00 gallons treated for the month of November, with a daily average of 54,500 gallons. There were no SPDES permit violations. All daily and weekly inspections and maintenance duties were performed as scheduled. On November 6, checked RBC shafts to see why they would not start after power came back on, which was an additional charge.

Assessor Report: None at this time

Code Enforcement Report: None at this time

Highway Report: Jody Hamilton

-As of 11-12-2017, 12 rounds of plowing/sanding have been done on all roads and 6 extra rounds on the County roads.

-Have hauled an additional 20 loads of sand.

-Replaced a culvert on the De Kalb-Kelly Rd.

-Have been cutting brush and dead elms when weather has permitted.

-Making corrections for Safety Audit that was conducted earlier in the month.

-Worked on a few manholes in the hamlet of De Kalb.

-#6 truck has been shifted to a spare; therefore, the underbody from it, has been transferred to #8.

-General maintenance and repair of equipment is done as needed.

Have received the quote for the trading in of the front-end loader. Can receive a new 2018 during the month of March, for a cost of \$9,288.82 with the trade in of the currently owned loader. The selling price for the new model is \$139,288.00.

Michael Livingston, made a motion to trade the current front end-loader in for the 2018 model at a cost of \$9,288.82. This motion was seconded by Rae Ann Davis. Carried 5 Ayes

The new pickup should be delivered next month.

The tractor is slated for replacement in 2018, but it is recommended to put on hold, as it is in good shape.

Supervisor Frary, asked Superintendent Hamilton, if the water shut-off valves have been staked for the winter. No, but hope to get it done. Also, could he install higher stakes around the manhole in the hayfield behind Joseph Makowiec.

Communications:

The bridge in the Village of Richville was recently inspected by the State of New York. The structure of the bridge is in good shape with the exception of the hand railing.

Supervisor Frary, received a letter from Honorable Howard Putney, pertaining to the request to present his records and docket at least once per year to the auditing board of the town. This request originated with the Internal Audit Services. Mr. Frary contacted the Internal Audit Services Unit, asking for clarification, as the Town Board does a monthly Town Justice Audit. As of date, he has not received a response to his questions.

A copy of the Town of De Kalb Officials was distributed to members of the Board by Supervisor Frary. Mr. Frary has asked they review and verify dates are correct. There is currently an opening for the Board of Assessment, and the members of the Board are asked to submit names to be considered for appointment. There is also an opening on the Town's Planning Board. Again, the members are asked to submit names for appointment.

A copy of the recent Municipal Shelter Inspection Report-DL-90 conducted at the shelter of Dan Moyer, was reviewed by the Board. The overall rating is satisfactory. However, it was noted there were 4 dogs on site that were not licensed.

Supervisor Frary, informed the Board, that he has received a copy of "Before, during and after the storm", a guide produced by National Grid.

Miscellaneous:

-Set date and time for the Organizational meeting for 2018 – the meeting will be held January 11, 2018 starting at 7 PM at the Town Hall.

-Discussion has begun to determine if the position of Highway Superintendent, should remain as an elected position, or if it should be brought before the Town's constituents for vote, as an appointed position.

A motion was made by Rae Ann Davis, and seconded by Ed Newcome to approve payment of the bills as entered on Abstract # 12-2017. Carried 5 Ayes

A motion was made by Michael Livingston, and seconded by Harold Lowery, to adjourn. Carried 5 Ayes

Meeting adjourned at 8:45 PM

Respectfully submitted by
Barbara A. Creazzo
Town Clerk

Actions

1. Review year to date budget report by each Board member.
2. Submit names for B.O.A.R. appointment.
3. Submit names for Planning Board appointment.