

Town of De Kalb Board Meeting

At a regular meeting of the Town Board, of the Town of De Kalb, St. Lawrence County, New York, held on the 17th day of May 2017, at the Town Hall, De Kalb Junction NY, there were present:

John Frary	Supervisor	Harold Lowery	Councilman
Michael Livingston	Councilman	Rae Ann Davis	Councilwoman
Ed Newcombe	Councilman	Barbara Creazzo	Town Clerk
William Chambers	Code Enforcement Officer	Charles Nash	Attorney

Absent, Jody Hamilton, Highway Superintendent

Supervisor Frary, opened the meeting at 6:55 PM

Rae Ann Davis, moved that the minutes of the meeting of the Town Board held on the 19th day of April 2017, as submitted by the Town Clerk, be and hereby approved. Seconded by Harold Lowery, and adopted unanimously.

Members of the community present:

Rachel Hunter, Tribune Press

Larry Denesha, SLC Legislator

Open Forum:

Larry Denesha

-The County is offering a free tire take-back day on Saturday, at the Ogdensburg and Star Lake, transfer stations. Eight tires per vehicle load will be accepted. This is the first time this is being offered at the Star Lake station.

-The potential SLC Shared Services Panel will meet on Wednesday the 24th, at 5:00 PM, in the Human Services Building, to brain-storm ideas and ways municipalities of St. Lawrence County can enhance their shared services.

-Beaver Creek bridge, the abutment for the De Kalb side has been completed and the construction has now moved to the De Peyster side.

-Office of the Aging, delivers 450 meals, and serves 350 meals at various Nutritional Centers throughout the County, on a weekly basis. If there were to be any cutbacks, a fair number of the elderly could become at risk, as all may not have the ability to prepare nutritious meals for themselves. This is viable to our seniors and Mr. Denesha continues to support it.

-Rabies Clinics have been scheduled throughout the County, De Kalb will be hosting one October 2, 2017 at the Town Garage.

-SLC Legislators will be holding a Public Hearing on June 5th, beginning at 7:00 PM, in the Legislator's meeting room. The Legislators would like to hear from the constituents, regarding raising the purchase age of tobacco products to 21 years of age. Mr. Denesha states he has been asking townships for their input, as he attends their monthly meetings. At this time, there is an overwhelming consensus, to not increase the age requirement. There are not the funds to spend money policing the sales and there is no immediate consequence for the individual who is under 21 and purchases. Nor is there any consequence if someone under the age of 21 is in possession of tobacco products. The De Kalb Board would prefer to see an increase of education regarding the negative effects of tobacco products, then to see a new law passed.

-SLC has appointed Bruce Green to fill the unexpired term of Darren Colton, as Director of Real Property. The remainder of Mr. Colton's term which has 2 years remaining. This position is appointed and has a 6-year term.

-Home Rule legislation needs to be renewed every 2 years, this allows the County to retain 1% of Sales Tax collected within the County. While the County can retain this money, the County must put their intent in written form and send to Albany.

-Paul Baxter, the County's Risk Manager, has begun the process of visiting various site, both at the County and Town levels, to introduce himself and to conduct safety audits.

-Mary Lou Rupp, County Clerk, has informed the Legislators that DMV revenue is \$47,000 ahead of where it was last year at this time.

-The small contaminated parcel of property at the old Loopy's site, will be receiving certification from the DEC, stating it is now a clean site. Once this has been completed, the County will be able to take possession, as it is now and has been in arrears for unpaid taxes. Once the parcel has been sold, the County must share the profit with the DEC. The new owner will be given a clean title for the parcel.

-There are 9 major state mandates the County must comply with. The cost of these mandates in comparison to County Tax Levy is 99%. In 2010, the amount was 81% and in 2011, it jumped to 88%, and as stated, is now 99% at the end of 2015.

Financials:

A motion was made by Ed Newcombe, and seconded by Rae Ann Davis, to accept the Justice Clerk Audit as presented. Carried 5 Ayes

A motion was made by Harold Lowery, and seconded by Michael Livingston, to accept the Town Clerk Audit for Water District and Sewer District accounts as presented. Carried 5 Ayes

Clerk's Report:

-\$1,123.80 was received by the Clerk for the month of April. Building Permits accounted for the largest portion of the intake of money at \$922.80, all of which is retained by the Town. Monthly breakdown is as follows: DEC \$1.11 (town) and \$18.89 for DEC, \$67 for Dog Licenses (town) and \$19 to Ag & Market, \$10 for a Certified Marriage (town), \$10 Certified Birth (town), \$50 Death Certificates (Deputy Clerk), \$22 Genealogical Search (town), and \$3 Copies/Faxes (town). Therefore, the Town received a total of \$1,558.66.

-Water & Sewer, \$728.04 was collected in April for the Water District and \$708.26 for the Sewer District.

-Taxes collected for April was \$29,320.19 and \$105,000 was paid to the SLC Treasurer's office. At the end of the month, 79.84% of the taxes have been collected. Last year at the same time, 79.72% had been collected.

-Deputy Clerk worked no hours for the month of April.

-Continue to work with UBMax Softlinedata to convert from the Waterworks software program to their software. This upcoming billing program will be done with the new software. Have received training for the new program and continued support is available as needed. Meter reads are planned for the 24th & 25th of May.

-Attended training in preparation for the upcoming 2020 US Census. The Town will be receiving a list of addresses and will need to verify if they are correct or need additions or deletions made. This will be the first part of the prep.

Financial report, all members of the Board have been provided with a copy of the monthly and year to date financials for 2017. As they were reviewed, no questions or concerns were expressed.

Michael Livingston, made a motion to create a "General Capital Reserve Fund" for the purpose of being able to fund upcoming capital projects that would be expensed from Fund "A", this motion was seconded by Rae Ann Davis. This fund is subject to public referendum for withdrawal. Carried 5 Ayes

Rae Ann Davis made a motion to establish limits for unexpended fund balance for Funds collected under "A", "B", and "DA", not to exceed 25 percent of actual budget from one fiscal year to the next. This motion was seconded by Michael Livingston. Carried 5 Ayes

Rae Ann Davis made a motion to establish limits for unexpended fund balance for Funds collected under "DB" not to exceed yearly budgeted road repair cost (CHIPS) plus 25 percent from one fiscal year to the next. This motion was seconded by Harold Lowery. Carried 5 Ayes

Water/Sewer:

DANC Report-April summary

Water

-A total of 531,499 gallons of water were metered in the month of April, with an average daily flow of 17,717 gallons. Four gallons of sodium hypochlorite were used in treatment of the water produced. Daily, weekly and monthly inspections were conducted as part of routine maintenance. One random sample was collected and sent to Converse Laboratories for bacteriological testing, the result was satisfactory. A new Act-Pak and new chlorine pump were installed. The pump was losing its prime but seems to be corrected.

Sewer

-A total of 1,669,000 gallons of wastewater were treated with an average daily flow of 55,633 gallons. There were 0 SPDES permit violations. All necessary daily, weekly and monthly inspections occurred as part of routine maintenance.

Code Enforcement Report: Bill Chambers

-Six permits have been issued since the last meeting. Fee amount for the permits is \$407.20 and total project cost equals \$81,710.00. Permits were issued for a new deck, demolition of a burned home, one re-roofing, one pole barn, one garage, and one septic replacement (residential). Year to date, there have been a total of 18 permits issued with a fee amount of \$1,516.80 and a total project cost of \$386,381.00.

Highway Department:

No report due to absence of Highway Superintendent (illness).

-Will be setting a date for a Safety Committee meeting.

Communication:

-ANCA-Clean Energy Community will place on hold for the time being.

-Charter Franchise Contract; there was no one from the community attending the Public Hearing earlier this evening. Members of the Board have had the opportunity to ask questions and to discuss their thoughts.

A motion was made by Rae Ann Davis, and seconded by Ed Newcombe, to agree to the 15 year contract with Charter Communications, to provide cable television service for the Town of De Kalb, as presented at the Public Hearing. Carried 5 Ayes

-Supervisor Frary, shared with the Board, a press release from the NYS Comptroller's Office. The release was in regards to a Franklin County Court Clerk, who has been sentenced for stealing more than \$5,680 from the Bombay Justice Court. The thefts were discovered during a State audit and investigation of the court's financial operations.

-Supervisor Frary, shared with the Board, an e-mail from Courtney Maxon, a representative for National Grid, indicating National Grid Proposes New Rate Plan for April 2018. The proposal will be reviewed by the New York Public Service Commission and, if approved, would take effect April 1, 2018.

A motion was made by Rae Ann Davis and seconded by Ed Newcombe to approve payment of the bills as entered on Abstract # 5-2017. Carried 5 Ayes

A motion was made by Harold Lowery and seconded by Michael Livingston to adjourn. Carried 5 Ayes

Meeting adjourned at 9:02 PM

Respectfully submitted by
Barbara A. Creazzo
Town Clerk

ACTIONS

1. Resolution to create a "General Capital Reserve Fund" for the purpose of being able to fund upcoming capital projects that would be expensed from "A". **Completed 05/25/2017**
2. Resolution of establishing limits for unexpended fund balance for Funds collected under "A", "B", and "DA", not to exceed 25 percent of actual budget from one fiscal year to the next. **Completed 05/25/2017**
3. Resolution of establishing limits for unexpended fund balance for Funds collected under "DB" not to exceed yearly budgeted road repair cost plus 25 percent from one fiscal year to the next. **Completed 05/25/2017**
4. Complete Resolution for contract with Charter Communications. **Completed 05/25/2017**