

Town of DeKalb Board Meeting

At a regular meeting of the Town Board, of the Town of DeKalb, St. Lawrence County, New York, held on the 20th day of September, 2017, at the Town Hall, DeKalb Junction NY, there were present:

John Frary	Supervisor	Harold Lowery	Councilman
Michael Livingston	Councilman	Rae Ann Davis	Councilwoman
Jody Hamilton	Highway Superintendent	Barbara Creazzo	Town Clerk
William Chambers	Code Enforcement Officer	Charles Nash	Attorney

Councilman, Ed Newcombe, was unable to attend this meeting.

Members of the community in attendance: Larry Denesha, SLC Legislator

Supervisor Frary, opened the meeting at 7:09 PM.

Rae Ann Davis, moved that the minutes of the Regular Board Meeting, of the Town Board, held on the 16th day of August, 2017, as submitted by the Town Clerk, be and hereby approved. Seconded by Michael Livingston, and adopted unanimously.

Actions from last meeting

1. Move forward with the lighting upgrade for the Town Hall and Town Garage. **Completed 08/23/2017**
2. Explore possibility of developing an Emergency Service District.
3. Set next budget meeting. **Completed**
4. Set contract negotiation meeting. **Completed**
5. Have parking lot paved. **Completed 09/08/2017**
6. Sign resolution #10 and mail to NYS DOT regarding road work on the Fenlong Road and County 19. **Completed 08/22/2017**
7. Move forward with Charging Station. **Completed 08/22/2017**
8. Continue to explore grant possibilities for Court.

Public Forum:

Larry Denesha, SLC Legislator, shared the following with the Board.

-A speed reduction for County Route 19, from the Trout Lake Road, to the Trout Lake Marina, has been approved. The speed has been reduced from 55 MPH to 45 MPH. It is noted that this portion of the road is in the Town of Hermon.

-On August 28th, the SLC Board of Legislators, passed a Resolution to alter County Route 19 intersection and US Highway 11. Instead of the current "S" curve on CR 19, the "S" will be reduced to a single curve, ending at US 11.

-The Legislators also voted to provide \$44,550. to the St. Lawrence County Chamber of Commerce. For this current year's budget, the Legislators had reduced the amount provided to the Chamber by \$62,000. The Chamber was asked to provide evidence of how they use the money. They did provide this information, as they were able to show the Bed Tax has increased by 5%, as well as, show that tax money from tourism has significantly increased.

-The delinquent tax auction is deemed as a successful. Of 167 parcels to be auctioned, 165 sold. There were 306 registered persons interested in bidding on the properties. A dollar amount for sales is not available at this time.

-The tentative 2018 Budget will be voted on at the October 2, 2017 full Board meeting.

-The Legislators are looking at increasing security for the court house, as well as, other areas in which the general public has access. As it is now, only the areas adjacent to the court rooms have some type of security measure in place. There are grant monies available for such enhancement; therefore, this avenue will be explored, so as to keep cost down.

-The Board of Legislators have been approached by a well-known law firm, and asked if they would be willing to become part of a Class-Action suit, against the large pharmaceutical companies. It is believed they have been instrumental in helping to create the current opiate addiction crisis. After much discussion, the Town Board members stated, they would be willing to become part of the suit, as long as any monetary gains be specifically ear-marked for

education and treatment. Mr. Denesha stated he would take this information back to the Legislators.

A motion was made by Rae Ann Davis, and seconded by Michael Livingston, to accept the Justice Clerk Audit as presented. Carried 4 Ayes

A motion was made by Harold Lowery, and seconded by Michael Livingston, to accept the Town Clerk Audit for Clerk's accounts as presented for Water & Sewer. Carried 4 Ayes

Town Clerk Report: Barbara A. Creazzo

-The total amount taken in for the month of August was \$2,423.30. This is a significant increase from previous months, and is due to the selling of hunting licenses and building permits. For hunting/fishing licenses, the DEC received \$1,109.26 and the Town received \$64.74 for commission of the sales. Dog licenses netted \$174.00 for the Town and \$57.00 for Ag & Markets. Seven hundred seventy-two and eighty cents was collected for building permits. Two marriage licenses were issued; therefore, the Town received \$35 and the NYDOH received \$45. One certified marriage issued for \$10 and 11 death certificates issued for \$110, for a total of \$120 to the Town. Two genealogy request generated \$44 for the Town. Copies and Faxes brought in \$1.50. Of the total collected, the Town received a total of \$1,212.04 for its coffers.

-Water & Sewer, water collections were \$497.50 and sewer was \$340.91. Year to date for water is \$26,728.68 and sewer is \$28,832.46.

-Deputy, Wanda Law, worked a total of 12.5 hours for the month of August.

-The Town will be sponsoring a Rabies Clinic on October 2, 2017 at the Town Garage.

Monthly Financial Report for Receipt and Expenditures was presented to the Board. Members reviewed and signed the report. There were no questions at this time.

Budget meeting was proposed for 9/27/17, but due to members unable to attend, it is now scheduled for October 5th at 7PM at the Town Hall.

Lighting up-grade for the Town Hall and Town Garage, supplies have been received. The Town Hall will be completed first and the Garage will be completed during the early winter months.

Supervisor Frary, presented each member of the Board with a copy of the 2017 School District Rates. The Town of De Kalb enters three school districts, they are: Canton, Gouverneur and Heuvelton. The Hermon-De Kalb School District crosses into three townships and they are: Canton, Hermon, and Russell. There were no questions from the Board.

Water/Sewer Report

-Water: a total of 758,100 gallons of water were metered in the month of August, with an average daily flow of 24,455 gallons. A total of 6 gallons of hypochlorite were used in the treatment of water produced. Daily visual inspections of the water plant were conducted, as well as, maintenance as needed. The main chlorine tubing to the chlorinator was replaced due to leakage, and a Boil Water Advisor notice was distributed due to a water main break on County Route 17. After repair and once the water test deemed safe, Boil Water Advisory Lifted notice was distributed to the affected homes and business. A random bacteriological test was also conducted and the results were satisfactory. Graphs of daily flow charts are included in the report.

-Sewer: a total of ,131,000 gallons of wastewater were treated in the month of August, with an average daily flow of 36,484 gallons. There were no SPDES violations noted. Daily inspections and/or maintenance were conducted. Required quarterly samples for CBOD, TSS, and TKN were collected. On July 30th, responded to a call out for RBC #1 fail alarm. Had to manually restart and called for assistance. On August 7th, responded to Family Dollar store Lift Station Alarm and found the pump clogged with mop rags. Again on August 26th, responded to the Family Dollar store Lift Station and found the pump had stopped pumping. A new pump was ordered. All cost of Lift Station repairs and/or replacements will be billed to Family Dollar. All monthly graphs produced are included in the monthly report.

The Annual Comprehensive Inspection by NYS DEC was conducted on August 14, 2017. The facility is reported to be rated as satisfactory. It is noted the facility is well operated and maintained by DANC employees. There were two areas noted for improvement and they are: the outside stairway which will be replaced prior to winter. The second area was the defective toilet

in the facility. The toilet has been replaced and is functioning. The writer of the report, Paula J. Jacobs, thanked Scott McConnell, for his assistance during the inspection. Supervisor Frary, notes to the Board that Mr. McConnell does an excellent job, both for the sewer and water districts.

Assessor's Report:

-There was one assessment grievance that went to court this year. Mr. Ball represented the Town of De Kalb, and was successful in arguing his case; therefore, the ruling was in favor of the assessment completed by him.

Code Enforcement Report: Bill Chambers

-A total of 5 permits were issued for August and are as follows: 1 single home, 2 decks and 2 re-roofing jobs. The project cost totals \$22,100.00 and fees to be collected totals \$378.00. Year to date, there have been 52 permits issued with a project cost of \$632,551.26 and fees collected total \$3,540.35.

Highway Report: Jody Hamilton

- Shared Services for the month of August are: 1 day for De Peyster, 2 days for Hermon, 1 day for Oswegatchie, 1 day for Morristown, and 1 day for Russell.
- Blacktopped Kelly Road, 1.1 miles, River Road, 1.6 miles for total paving of 5.7 miles for 2017.
- Have put shoulders on the Kelly Road and the River Road.
- Replaced a 4 foot culvert on the Hitchcock Road and did a lot of ditching on the road as well. Also completed ditching of the Stevenson Road.
- Have drawn 100 loads of sand.
- Mowing roadsides continue.
- Replaced the drive shaft in truck #6.
- Truck #2 is at Stadium for the second time this month.
- Truck #3 went to Whitesboro for walking beams, re-bushing of rear springs. Replaced studs and nuts on wheels.

Mr. Hamilton shared 3 quotes he has received for a new pick-up truck. The plan is to replace two old tucks (which will be sold for scrap), with 1 new truck. He will check with the County to see how they lease and if it might be cost effective to pursue that option.

Rae Ann Davis made a motion and seconded by Michael Livingston, for Highway Superintendent, Jody Hamilton, to check on the cost of leasing versus purchasing a new pick-up truck. The final decision is for him to choose if he will lease versus purchasing, as well as, the type of cab the truck will have. It is noted that a plow package is not included in the quotes presented to the Board. Carried 4 Ayes

Supervisor Frary, shared with the Board, an email that he and Mr. Hamilton, had received from Councilman Newcombe. The email is in regards to the "narrowness of "new" pavement on the Stevenson Road as it enters on CR 17". Mr. Newcombe's neighbors, as well as, himself, believe the road is too narrow. The Board recognizes Mr. Newcombe's concerns; however, the paved part of the road will remain as it is and shoulders will be built up as appropriate. Mr. Hamilton anticipates that when all work has been completed, the total width will be 1 foot more than what it is currently.

Labor contract talks is tentatively set for 09/ 26/2017 at the Town Garage.

Donald Brown will be replacing the sewer main that runs under Second St. It was noted during the early spring, there is a significant dip in the line, as well as, tree roots which have penetrated the line.

Sheila Gardner, Justice Clerk, asks the Board to pass a resolution granting her permission to seek a grant that will allow for updating the copier, implementing security measures, and other items as need appropriate for such a grant.

A motion was made by Harold Lowery and seconded by Michael Livingston, for Sheila Gardner, to pursue a Justice Court Grant. Carried 4 Ayes

Communications:

Received notice from NYMIR, regarding their report they presented to the Town during the summer. Their recommendations, along with the Town's response will be sent to them. A brief description of each recommendation, along with the Town's responses are:

- Highway, vehicle inspection report -this is in the process of being set up.
- Motor vehicle abstract review-in the process of being set up for yearly checks.
- Improve playground safety-this will be completed by the end of fall.
- Hold Harmless-this will be part of 2018 Contracts.
- Prior Notice Law-Clerk and Highway Superintendent each have a book to record notices and responses.
- Tenant Certificate of Insurance for Historic Building-Town does not own building, only leases space.
- Sign Inventory-will be completed this winter,
- Playground Signage-to be ordered and installed by end of year.
- Master Disconnect Switch-installing in vehicle on a time allotted bases if not already in place.,

A motion was made by Harold Lowery, and seconded by Rae Ann Davis, to approve payment of the bills as entered on Abstract # 9-2017 Carried 4 Ayes

A motion was made by Rae Ann Davis, and seconded by Harold Lowery, to adjourn. Carried 4 Ayes

Meeting adjourned at 8:39 PM

Respectfully submitted by
Barbara A. Creazzo
Town Clerk

ACTIONS

1. Provide Sheila Gardner with the completed resolution for the Justice Grant. **Completed 10/02/14**
2. Submit response to NYMIR. Completed **09/28/17**
3. Continue to implement NYMIR recommendations as indicated in response.