

Town of DeKalb Board Meeting

At a regular meeting of the Town Board, of the Town of DeKalb, St. Lawrence County, New York, held on the 15th day of December 2021, at the Town Hall in DeKalb Junction NY, there were present:

John Frary	Supervisor	Michael Livingston	Town Board Member
Ed Newcombe	Town Board Member	Connie Elen	Town Board Member
Andrew Fenton	Town Board Member	Barbara Creazzo	Town Clerk/Collector
Bill Chambers	Building & Codes		

Members of the community present: Larry D Denesha, SLC Legislator

Members of the community attending via ZOOM: Kevin Feuka, Director of Engineering, Development Authority of the North Country (DANC)

Supervisor Frary opened the meeting at 7:02 PM

Pledge of Allegiance was led by Supervisor Frary, followed by a moment of silent prayer and/or reflection.

Michael Livingston moved that the minutes of the Regular Meeting, of the Town Board, held on 11/17/2021, as submitted by the Town Clerk, be and hereby approved. Seconded by Connie Elen and adopted unanimously.

Andrew Fenton moved that the minutes of the Special Meeting, of the Town Board, held on 11/17/2021, as submitted by the Town Clerk, be and hereby approved. Seconded by Ed Newcombe and adopted unanimously.

Connie Elen moved that the minutes of the Public Hearing, of the Town Board, held on 11/22/2021, as submitted by the Town Clerk, be and hereby approved. Seconded by Michael Livingston and adopted unanimously.

Actions

1. Submit, A Resolution Authorizing the Submission of a 2021 New York State Revolving Fund Finance Application. **Completed.**
2. Submit, A Resolution Authorizing the Submission of NYS Water Infrastructure Improvement Act (WIIA) Grant Application. **Completed.**
3. Supervisor to send letter of opposition to the NYS regarding the closure of the Ogdensburg prison. **Completed.**

Public Forum:

Larry Denesha

-The reported new cases of COVID for today, 12/15/21, is 88, hospitalizations are down to 30, and 1 more death has been recorded. To date, 57.4% of eligible persons for vaccination has been fully vaccinated. The positivity rate for today is down slightly at 8.31%. The unvaccinated continue to lead in the number of deaths that occur.

-SLC Public Health continues to hold vaccination clinics at the Human Services Building in Canton. Anyone wishing to receive a vaccination through any of these clinics must be registered. Please visit the Counties Webpage, navigate to the Public Health Department, and register on-line.

-Dr. Williams gave a report the other night at the Legislators' meeting regarding the new OMICRON variant. At this time, it is believed to be very contagious, more so than the DELTA variant, and seems to manifest in less severe symptoms for those who have been vaccinated against COVID.

-SLC recently declared a State of Emergency, which will help with obtaining several types of aid due to COVID. This was done prior to Governor Hochul declaring a statewide State of Emergency and placing the face mask mandate into place.

-SLC Legislators have passed the 2022 Budget with an unanimous vote. This will be the fifth consecutive year for a decrease in the tax rate, which is a decrease of 2.08%.

-SLC Legislators held a memorial service during their regular meeting in memory of Levi Kio and Fred Morrill. Each passed away this fall and both served the constituents of St. Lawrence County in various roles.

-There has been a 40% increase for Senior Meal request in the past couple of months. The office for the Aging is able to meet these requests without any problem.

-SLC Legislators revisited the possibility of either reducing or eliminating the sales tax on home heating fuels. Attorney Button informed the Legislators that even if they were able to do this, it would most not be able to occur until April 2022, or later. The legislators are now considering taking some of the American Recovery Money and putting it with the \$580,000 Grant SLC that was received to assist with improving the winterizing of homes in need throughout the county. Discussion will continue, as no decision has been made yet.

-The Legislators will hold their Organizational Meeting for 2022 on January 3rd, which is the first Monday of the month.

Kevin Feuka

Mr. Feuka attended via ZOOM, to ask if the Board had any questions regarding Amendment #3 *Development Authority of the North Country Technical Services Agreement for Wastewater Disinfection System Improvement Project with the Town of De Kalb*, for additional work by them, that would increase the Authority's level of effort, resulting in additional expenses of \$20,340, bringing the total not-to-exceed amount of the contract to \$44,000.

Connie Elen made the motion, seconded by Michael Livingston, to approve Amendment NO. 3 as submitted by DANC.

Vote: Michael Livingston yes, Ed Newcombe yes, Connie Elen yes, Andrew Fenton yes, and John Frary yes.

Resolution is located at the end of these minutes.

Financials:

Ed Newcombe made the motion to accept the Justice Clerk Audit as presented, seconded by Andrew Fenton. Vote: Michael Livingston yes, Ed Newcombe yes, Constance Elen yes, Andrew Fenton yes, and John Frary yes.

Michael Livingston made the motion to accept the Town Clerk Audit for the Clerk's account, seconded by Connie Elen. Vote: Michael Livingston yes, Ed Newcombe yes, Constance Elen yes, Andrew Fenton yes, and John Frary yes.

Clerk's Report: Barbara A Creazzo

-Collected a total of \$707.40 for the month of November and the town was able to retain \$438.01. The breakdown is as follows: DEC received \$250.39, and the town received \$14.61, Ag & Markets received \$19, and the town received \$71.50, the town also received \$313.60 from building permit fees, and \$38.30 for copies made.

-Water & Sewer fees collected for November was \$2,138.25. Water received \$1,210 and Sewer received \$928.25. The amount sent to the County for relevy totaled \$232,865.34. The water amount for relevy was \$11,393.59 and \$12,471.75 for sewer relevy.

-Deputy, Wanda Law, worked a total of 25.5 hours during the month of November.

Supervisor Frary distributed the budget to date report to members of the board. He apologized for the lateness of the report, but he did not receive it until late afternoon. He did point out a couple of areas where budget numbers are a bit skewed. This is due to the fact the town has received COVID Relief, so some budget lines appear to be inflated. Supervisor Frary did ask that each member take time to review the report and ask questions if they have any.

Water/Sewer Report: DANC

Water, a total of 712,800 gallons of water were metered in the month of November, with an average daily flow of 24,579 gallons. A total of 5-gallons of sodium hypochlorite were used in the treatment of the water produces. All daily, weekly, and monthly inspections/maintenances were completed as scheduled. The full report includes all daily flow charts. One random distribution sample was collected and submitted to Converse Laboratories for bacteriological testing and the result was satisfactory.

Sewer, a total of 1,213,000 gallons of wastewater were treated in the month of November, with an average daily flow of 40,433 gallons. All daily, weekly, and monthly inspections/maintenances were completed as scheduled. The full report includes all daily flow charts. There were no SPDES permit violations. RBC reversed rotation continues to occur for one hour each day.

There were no issues during the recent power outage. Tony Clary, from DANC, came and started the generated. The Highway Department did two refuelings whiling the power remained

off. There were no issues starting the RBC either to the generator or to the main power source once power to the facility was restored.

Highway Report: Wayne Holland (Presented by Bill Chambers)

- Safety training was completed on 12/14/2021.
- Working in the shop.
- Chipping brush as weather permits.
- Cleaning up after windstorm.
- First time out plowing and sanding was 11/26/2021.
- Have now plowed and sanded 7 times this year.

A telephone conversation with Superintendent Holland, Supervisor Frary and each board member occurred on 12/2/21 discussing the cost of repair for the excavator. The board had been informed of the needed repairs at the November Board Meeting, but a cost had not been quoted at that time. The cost is \$13,000. It was the consensus of the supervisor and board members, at the time of the telephone conference, for the repairs to be completed, as it is a valued piece of equipment.

Dog Control Report: Dan Moyer

- Received a complaint of dogs running loose in Richville. Picked up 2 labs which were found to be running deer. The owner lives in Gouverneur, so licensing of the dogs was done there. Contacted Officer Canary regarding the dog's running deer.
- Continue to work on unlicensed dog list from the town clerk.

Code Officer: Bill Chambers

- Five building permits have been issued since the last board meeting, for a total fee amount of \$1,072 and a project cost of \$88,900. This brings the total of permits for the year to 58 for a fee amount of \$61,222.78 and project cost for a total of \$22,680,408.00.
- The Codes Program Company that was purchased a few years ago, has been sold to a company called Civic Plus. So far, there have been no problems noted.

Communications:

- Received a call regarding the new streetlights, the town must have a minimum of \$5,000,000 coverage for insurance. Supervisor Frary has spoken with St. Lawrence Agency, and this adjustment will be included in the new policy at a cost just over an additional \$2,000 for the year.
- Supervisor Frary distributed a copy of the SLC Local Government Real Property Chargebacks for 2022, which will be on the 2022 Tax Rolls. De Kalb's chargebacks for 2022, is \$8,821.87.
- Proposed Local Law No. 1 for the Year 2022 was distributed for discussion. There were a few questions regarding terminology used within the document. These will be discussed with the Town's attorney at the regular meeting in January.
- The letter sent to DOT regarding line striping at the intersection of US Highway 11 and Jeffers Road, was initially sent to the wrong department. It has since been passed on to the correct department and waiting for a response.

The 2022 Organizational Meeting for the Town of De Kalb will be on January 12, 2022, starting at 7PM, at the De Kalb Junction Town Hall.

After reviewing all bills presented, and signing all bills over \$500.00, a motion was made by Michael Livingston and seconded by Ed Newcombe to approve payment of the bills as entered on Abstract #12-2021.

Vote: Michael Livingston yes, Ed Newcombe yes, Constance Elen yes, Andrew Fenton yes, and John Frary yes.

A motion was made by Connie Elen and seconded by Andrew Fenton, to adjourn.

Meeting adjourned at 9:15 PM
Respectfully submitted by

Barbara A. Creazzo
Town Clerk

AMENDMENT NO. 3

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
TECHNICAL SERVICES AGREEMENT FOR
WASTEWATER DISINFECTION SYSTEM IMPROVEMENT PROJECT

WITH THE

TOWN OF DEKALB

WHEREAS, the Development Authority of the North Country (Authority) and the Town of DeKalb (Town) entered into an Agreement dated March 20, 2019 for an amount not to exceed \$5,000 to perform services related to the development of a grant application, request for proposal, and facilitation of the selection process for a licensed engineer to prepare a preliminary engineering report pertaining to the Town's Wastewater Disinfection Improvement Project. These services are detailed in Section 1.A of the original agreement, and

WHEREAS, the Town requested the Authority to expand their scope of services to include project management for the preliminary engineering design phase, grant administration for the Engineering Planning Grant, review of the preliminary engineering report, assistance with funding strategy and funding/financial administrative assistance creating additional cost in the amount of \$4,000 in accordance with Amendment No. 1, and

WHEREAS, the Town requested the Authority to expand their scope of services to include Closed Circuit Television (CCTV) Inspection of approximately 16,850 linear feet of gravity sewer main, with inspection results to be summarized in picture, graphic, and tabular reports to be utilized to locate sources of Inflow and Infiltration creating additional cost in the amount of \$9,660 in accordance with Amendment No. 2, and

WHEREAS, The Town has approved the engineer's Preliminary Engineering Report, completed the SEQR process, adopted a Bond Resolution, authorized the engineer to proceed with design services, and is pursuing state grant funding to minimize user fees to complete the necessary infrastructure improvements, and

WHEREAS, The Town has requested the Authority to expand their scope of services to provide project management, design review, and fiscal coordination through the design and bidding phase in Section 1.B, Phase 2 of the original agreement. As the duration of the construction schedule is not yet defined, construction phase services are not included in the Authority's scope of work at this time and would be authorized per a subsequent amendment, and

WHEREAS, this additional work will increase the Authority's level of effort, resulting in additional expenses of \$20,340, bringing the total not-to-exceed amount of the contract to \$44,000. This fee is based on a 9-month duration of design and bidding phase services currently estimated to end 8/31/22, as identified by the engineer noted in the submitted Water Infrastructure Improvement Act grant application project schedule.

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Actions

1. Supervisor Frary to sign Amendment NO. 3 in front of a Notary. **Completed**