

Town of DeKalb Board Meeting

At a regular meeting of the Town Board, of the Town of DeKalb, St. Lawrence County, New York, held on the 15th day of February 2023, at the Town Hall in DeKalb Junction NY, there were present:

John Frary	Supervisor	Michael Livingston	Council Member
Ed Newcombe	Council Member	Connie Elen	Council Member
Andrew Fenton	Council Member	Barbara Creazzo	Town Clerk
Wayne Holland	Highway Superintendent	Bill Chambers	Building & Codes
Charles B Nash	Town Attorney		

Members of the community present: Rick Engle, Investigator for the SLC Sheriff's Department.

Members of the community attending via ZOOM: No one was in attendance.

Supervisor Frary opened the regular meeting at 7:02 PM.

Pledge of Allegiance was led by Supervisor Frary, followed by a moment of silent prayer and/or reflection.

Actions

1. EDR will be notified they have been awarded the job of studying the drainage ditch from Josephine Street to the sewer plant. The other two companies will receive notice of EDR's notice. **Completed 01/20/23.**
2. Send copy of resolution for the Hazard Mitigation Plan to the County. **Completed 01/20/23.**
3. Send copy of resolution for holding harmless to the County. **Completed 01/20/23.**
4. Send copy of insurance notification to the County. **Completed 01/20/23.**
5. Send copy of agreement to spend town highway funds to the County. **Completed 01/20/23.**
6. Notification of acceptance of Greene County Commercial Bank as the institution for the bonding of the sewer plant up-grade. **Completed.**

Public Forum:

Rick Engle introduced himself to the members of the board. Mr. Engle is running for the position of St. Lawrence County Sheriff. Mr. Engle spoke about his 22-year career with the department, his achievements, and his goals, should he be elected to the position.

Financials:

Andrew Fenton made the motion to accept the Justice Clerk Audit as presented, seconded by Ed Newcombe. Vote: Michael Livingston yes, Ed Newcombe yes, Constance Elen yes, Andrew Fenton yes, John Frary yes.

Constance Elen made the motion to accept the Town Clerk Audit for the Clerk's Account and Clerk's Tax Account, seconded by Michael Livingston. Vote: Michael Livingston yes, Ed Newcombe yes, Constance Elen yes, Andrew Fenton yes, John Frary yes.

Supervisor Frary distributed this month's Year to Date Budget Report. Did not see anything that seemed out of line for the first real month of expenditures.

Clerk Report: Barbara A Creazzo

A total of \$180.90 was collected for the month of January and the town was able to retain \$143.28 for its coffers. The breakdown of collections and retentions are as follows: NYDEC-\$23.62 for a fishing license and the town received \$1.38, Ag & Markets-\$14, town-\$47, the town also received \$25 for a building permit, \$10 for a Certified Birth Certificate, \$20 for 2 Certified Death Certificates, and \$39.90 for copies made.

Water & Sewer collections: water received \$1,141.45 and sewer received \$1,689.19 for the month of January.

Taxes for this year has a warrant of \$1,994,344.89. For January, \$1,359,106.81 was collected. The town is to receive \$737,354.93 from monies collected. The Supervisor has now received \$500,000 paid in January and \$237,354.93 in February for the full amount of \$737,354.93. A total of \$168,113.81 has been paid directly to the County. At the time of this meeting, 76.71% of the warrant has been collected.

Deputy Wanda Law worked 66.5 hours during January to assist with tax collection.

If the board would like to order any Christmas decorations at sale prizes, they will need to let me know soon, as the sales will end in March.

Will be attending a training for Registrars on March 13, 2023, in Clayton. The areas to be covered, are the new changes with identifications for Birth, Marriage, and Death Certificates.

Water & Sewer Report:

DANC-a total of 561,500 gallons of water were metered in the month of January, with an average daily flow of 18,113 gallons. A total of 5 gallons of sodium hypochlorite were used in the treatment of the water produced. The report contains all daily flow charts for the month of January. Daily, weekly, and monthly inspections and maintenance were completed as scheduled. One random distribution sample for bacteriological testing was conducted and had a satisfactory result.

-A total of 2,308,000 gallons of wastewater were treated in January, with an average daily flow of 74,452 gallons. There were no SPDES permit violations. Daily flow charts for the month are included in this month's report. Daily, weekly, and monthly inspections and maintenance were completed as scheduled. RBC continue to be reversed for one hour each day.

This report also includes a copy of the Annual Manhole Inspection Report, including pictures of each manhole that have defects or some type of issue.

Sewer Plant update: USDA has temporarily placed its funding on hold, as they only contribute if there is a dire need for funds. They will wait to see what the final grant awarding situation is before determining if they will contribute any grant money.

Have not heard any new information regarding Hermon's water upgrade.

Have not heard any new information regarding the Lead Service Line Inventory.

Highway Report: Wayne Holland (01/18/23-02/15/23)

-Plowing and sanding as needed.

-Working on trucks.

-Took Christmas lights down in Richville.

-New truck to arrive sometime in May of 2023.

-New excavator to arrive April 2023.

-Christmas decorations have been taken down in the hamlet and stored for the year. Have adjusted the brackets for easier installation and removal.

Code Officer Report: William Chambers

-Three permits have been issued, one for a demolition after a house fire, one for a new roof and another for a septic system for a new construction. The total project cost is \$11,100.00 and the fee amount collected was \$75.

-Currently working on seven permits.

-The garbage issue has not been resolved and has now been turned over to the Town's Attorney.

Dog Control:

Received notice of the Municipal Shelter Inspection Report that was completed on 01/23/2023 for Mr. Moyer's dog shelter. All areas inspected received a "Satisfactory" grade.

Mr. Moyer will begin the dog enumeration in March. Clerk Creazzo has placed notification of the enumeration in the Watertown Daily Times. The notice will run one day a week for four weeks. Notice will also be sent to North Country Now for a two-time run.

Communications:

-The three solar projects have been completed and certificates have been issued. Waiting for National Grid to connect to the electrical grid.

-Drainage in the hamlet, will invite EDR to next month's meeting to discuss the re-ditching that runs from Josephine Street to the sewer plant.

-Tanner Creek Farm, has contacted the board regarding the approval and writing of a letter stating they have no objection they and local bar vendors host up to 21 temporary beer, wine, and cider permits from the New York State Liquor Authority at their venue.

A motion was made by Michael Livingston and seconded by Constance Elen, to write a letter stating the Town of De Kalb Board, has no objection to Tanner Creek Farm hosting up to 21 events that will be serving beer, wine and cider. Vote: Michael Livingston yes, Ed Newcombe yes, Constance Elen yes, Andrew Fenton yes, John Frary yes.

After reviewing all bills presented, and signing all bills over \$500.00, a motion was made by Constance Elen and seconded by Andrew Fenton to approve payment of the bills as entered on Abstract #2-2023. Vote: Michael Livingston yes, Ed Newcombe yes, Constance Elen yes, Andrew Fenton yes, John Frary yes.

A motion was made by Ed Newcombe and seconded by Michael Livingston, to adjourn.

Meeting adjourned at 8:27 PM
Respectfully submitted by

Barbara A. Creazzo
Town Clerk

Actions

1. Notification of dog enumeration to be sent to *Watertown Daily Times*. **Completed 02/16/2033.**
2. Notification of dog enumeration to be sent to *North Country Now*. **Completed.**
3. Send letter of no objection for temporary Beer, Wine, and Cider licenses for events at Tanner Creek Farm. **Completed 02/16/23.**